



JULY/AUGUST 2018 ISSUE

# Housing Focus

**GET READY! GET READY! GET READY!**

It's here and less than 20 days away; and we are excited to announce that we are geared up and ready to kick-off the **2018 – Annual ILNAHRO Conference**.

This year's conference, held in Rockford, IL at the Radisson Hotel and Conference Center, will be filled with some pretty amazing (if I say so myself) topics and speakers! Such as:

- Navigating EPIC
- Putting the Choice Back in Housing Choice Vouchers
- Energy Efficiency and Affordable Housing
- Roundtable Discussion for Executive Directors (Part 1 & 2)
- Community Revitalization
- Vendor & PHA Roundtable Discussion
- Continuum of Care
- And so much more!

Not only do we have representation from HUD as speakers, but we are excited that ***Joseph P. Galvan, HUD Regional Administrator***; will be our closing speaker.

**You won't want to miss this. So, Don't Delay—Register Today!**

Respectfully submitted,  
*Jackie L. Newman*  
ILNAHRO President

# In **THE SPOTLIGHT**



2018 - ILNAHRO ANNUAL CONFERENCE  
August 22-24, 2018



*Radisson*

**HOTEL INFORMATION**  
200 South Bell School Road  
Rockford, IL 61108  
(815) 226-2100

The Illinois National Association of Housing and Redevelopment Officials Presents:

***“Changing Neighborhoods***

***– Empowering Families***

***– Changing Lives”***

# NAHRO – Award of Merit

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(left to right: Sunny Shaw – Senior VP of NAHRO; Staff from SHA: Melissa Huffstedler—Deputy Director; Jackie L. Newman—Executive Director; Robin Dowis—Asset Manager, Joe Antonacci—Director of Mod/Development; and Carl S. Richie, Jr. —President of NAHRO)

At the Summer NAHRO conference that was recently held in San Francisco, the Springfield Housing Authority was presented with an “Award of Merit” for its project design of The Villas At Vinegar Hill.

Here is the statement that placed in the program booklet regarding this award: The Springfield Housing Authority has been charged with neighborhood revitalization efforts as it addresses

its aging housing stock with limited public resources. The Villas at Vinegar Hill is a 92-unit tax credit development designated for seniors that replaced 212 units of antiquated public housing located in the heart of the Springfield, Illinois community. 74-units receive public housing subsidies. The entire building (interior and exterior) is designed as 100% accessible. It is the only building of this type in the Springfield community, and it also holds the Green Communities Certification.

Congratulations to Jackie L. Newman and staff who worked diligently to make this facility a possibility.



## Join the Congressional Public Housing Caucus Competition!

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Today’s the first day of August – time to get your advocacy on!

We’re kicking off this week with a special competition between NAHRO regions to see which region can get the highest percentage of their Representatives to join the Congressional Public Housing Caucus. This new caucus was formed recently by Congressman Steve Stivers (R-Ohio) and Congressman Emanuel Cleaver (D-Mo.) and they need your help to get support for this critical caucus. To learn more about what a Congressional caucus is and why it’s important for public housing to have this strong support, visit [NAHRO’s Advocacy Action Center](#). The competition begins now and will continue until the National Conference that begins on October 25. The winning region will get a complimentary registration to NAHRO’s 2019 Washington Conference and a complimentary NAHRO training, which will be awarded by your Regional President. To participate, simply visit the [Advocacy Action](#)

Center and send a pre-drafted letter to your Representative asking that he/she join the caucus. To ensure that your letter has been received, follow up with a phone call to the office.

You can also follow the August advocacy campaign on Twitter [@NAHROnational](#) and by using the #NAHROAugust3k hashtag. Thanks to your efforts, last year we sent out 2,500 letters! Help us reach our goal of sending 3,000 letters this year!

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## Illinois' Housing Agency Extends Hand to Help Cairo Develop 'Realistic Housing Goals' - The Southern ILLINOISAN

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Greetings everyone! Just dropping you a note to advise you of our marketing efforts and to solicit your help in securing nominations.

- Seeking assistance from the IRGE Committee.
- In addition to ongoing presence on the NAHRO website since last year, we have included an announcement in the NAHRO Monitor since May of this year and will continue to do so until the deadline, which is August 15.
- We have asked regions to run ongoing ads in their e-newsletters and websites.
- We have provided a flyer for handout at regional conferences (it featured all individual awards).

Now, I have to ask a favor of you because you are the best resource of international contacts, who would be most appropriate to submit nominations: please review the attached excel file and send me any changes/additions, etc., so we can expand the reach. Your response by 7/17 will enable me to communicate in a timely manner.



**National Association of Housing and Redevelopment Officials**  
630 Eye Street NW, Washington DC 20001-3736  
(202) 289-3500 Toll Free: (877) 866-2476 Fax: (202) 289-8181

July 12, 2018

Dear Colleague:

For more than 31 years, the National Association of Housing and Redevelopment Officials (NAHRO) has honored an individual who has been influential in shaping and engaging in the international housing and community development conversation. NAHRO is seeking nominations through August 15 for the John D. Lange award, our highest international honor.

Do you have colleagues who have made outstanding contributions to the international housing and urban revitalization community? Honor their dedication and service to the world's most vulnerable populations by nominating them for the John D. Lange award. The award will be presented to the 2018 honoree at NAHRO's National Conference in Atlanta, GA, October 25-27.

All nominations must be submitted online by **Wednesday, August 15**. The award application is available online at <http://www.nahro.org/lange>. For technical assistance, contact International Research and Global Exchange Interim Staff Liaison, La Tonya Rajah – [lrajah@nahro.org](mailto:lrajah@nahro.org)

Sincerely,

*Gary Keller*

Gary Keller, PHM  
John D. Lange Subcommittee Chair  
International Research and Global Exchange

# Employment Opportunities

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- Peoria Housing Authority  
(Please contact Bret Stone at 309/676-8736, Ext. 17316 for complete information on these position vacancies.)

**Title:** Family Self Sufficiency (FSS) Coordinator - HCV

**Rates of pay:** \$15.16 per hour

**Report To:** Section 8 Director

**Department:** Section 8

**FLSA Status:** Non-Exempt

## JOB SUMMARY

Establishes and coordinates all services and activities of the Family Self-Sufficiency (FSS) and related programs developed for the purpose of enabling residents to work towards, and ultimately achieve, social and economic self-sufficiency.

## MAJOR JOB RESPONSIBILITIES

- Schedules an interviews landlords and participants in the Family Self-Sufficiency Program regarding occupancy/outreach. Prepares documentation, letters and reports for assigned caseload.
- Identify additional resources and make recommendations to obtain funding for the continuation and enhancement of the FSS program.
- Develop and establish all necessary and required components of FSS program. The FSS program must satisfy all requirements of the Department of Housing and Urban Development as well as establish a process, which will enable residents to achieve social and economic independence, which include job training and development, education and social services.
- Assess the needs of the program participants and build a consortium of community agencies whose services will enable participants to achieve the goals and objectives of the Family Self-Sufficiency program.
- Develop comprehensive case plans and contact for each FSS participant; monitors case plan and contract evaluating success of achieving goals and objectives of each program participant.
- Maintains knowledge of current regulations and laws pertaining to the mandated Family Self-Sufficiency program. Ensures compliance with such regulations in all facets of program development, implementation and reporting
- Develop training programs for residents and community agencies for the purpose of expanding the FSS program.
- Maintains case files for each program participant by updating case plan, contract, summary contracts and escrow accounts.
- Is responsible for monthly group workshop meetings with participants. Conducts outreach to new FSS program participants by explaining the program concept and distributing program information.
- Coordinators implementation of the home ownership program.

This job description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description as assigned or required.

## MINIMUM QUALIFICATIONS REQUIRED

### EDUCATION AND EXPERIENCE

- Bachelor's Degree from an accredited college or university with major course work in business administrative or social work; three years of experience in social work or related area-with hands-on case management experience.
- Any equivalent combination of education, training, and experience, which provides the knowledge and abilities required for this position.

### LICENSES AND CERTIFICATIONS

- FSS Case Management Certification
- Section 8 Rent Calculation Certification
- Section 8 Rent Occupancy Certification
- Certification must be achieved within first year of employment/promotion.
- Must have valid driver's license and a safe driving record.

**Title:** Manager of Support Services - ROSS

**Rates of pay:** \$45,000 - \$50,000 annually

**Reports to:** Director of Asset Management

**Department:** Asset Management

**FLSA Status:** Exempt

## JOB SUMMARY:

The Manager of Supportive Services is responsible for establishing, coordinating and implementing the Resident Opportunities and Self Sufficiency (Ross Elderly/Persons with Disabilities) Grant Program to ensure that program participants improve their living conditions, age-in place and achieve maximum self-sufficiency and empowerment.

## **MAJOR JOB RESPONSIBILITIES**

- Plan, develop, establish and direct all necessary and required components of the Ross Elderly/ Persons with Disabilities Grant to oversee targeted resident's social, human and medical needs at the Peoria Housing Authority (PHA). This program must satisfy all requirements of the Department of Housing and Urban Development as well as establish a process, which enables elderly/ persons with disabilities to improve their living conditions and enables program participants to age-in-place, if appropriate.
- Design grant activities based on residents' needs and the local labor market; delivering training; developing/modifying the grant work plan; working with the HUD field office as necessary.
- Complete logic models and grant renewals as needed.
- Performs outreach, case management and service coordination in such areas as, wellness programs; life skills; health care, counseling, meal service to meet nutritional needs; assistance with daily living; personal emergency response; activities; job training & employment; childcare; supportive services with linkage to federal, state and local assistance; resident group empowerment & civic engagement for elderly and disabled housing authority residents.
- Develop and implement methods to market the program to the target population residing in all PHA properties in order to recruit and maintain case load.
- Recruit participants, assess resident needs and interests, develop, implement, manage and evaluate a range of individual and group activities with liaison to the agencies of the Program Coordinating Committee that are designed to achieve the ROSS program objectives.
- Develop and implement methods to assess and prioritize the needs and interests of program participants for supportive, health/ wellness, educational and job training/ employment services, as appropriate.
- Develop and implement comprehensive general case management which includes intake, assessment, education, referral to community service providers, in-home visits, monitoring of case plans and evaluating the success of participants against their unique goals and objectives.
- Maintain case files for each program participant for the overall project.
- Coordinate and assist in maintaining and building the PHA Program Coordinating Committee (PCC), a consortium of community service providers to ensure that program participants are linked to supportive services needed to achieve their personal goals. The Service Coordinator will serve as a liaison between program participants and community service providers to keep provider agencies current with the progress of participants.
- Coordinates, oversees and monitors the delivery of community services, including supportive services, ensuring services are provided on a regular, ongoing and satisfactory basis. An emphasis will be to offer "on-site" social, wellness, educational events and other programs, supplemented by needed off-site services with necessary transportation services.
- Assists and encourages the program participants to form groups amongst themselves and/ or with community-based groups that promote civic engagement, self-help, or informal support networks that foster a sense of community and encourages residents to support and assist each other, their family and friends.
- Prepare required program and services reports. Track and submits reports for review to HUD on the progress of residents enrolled in the program. Enter program data into appropriate databases and client files.
- May oversee volunteers or interns.
- Evaluate the overall success of the program.
- Participate in continuing education and training, as appropriate.
- All other duties as assigned.

## **MINIMUM QUALIFICATIONS REQUIRED**

### **Education and Experience**

- Bachelor's Degree from an accredited college or university with major course work in Psychology, Counseling, or Social Work;
- Three years of recent (within the last 5 years), relevant and successful experience in social work or related area- with hands-on case management experience preferably with the elderly or disabled and coordinating supportive services.
- Any equivalent combination of education, training, and experience, which provides the knowledge and abilities required for this position.
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- **Licenses and Certifications**
- Family Self-Sufficiency Certification
- Must have valid driver's license and safe driving record.

# UPCOMING CONFERENCES

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## 2018 Legislative Forum

The 2018 Legislative Forum is scheduled for September 9–11, 2018, and will be held at the Hyatt Regency Washington on Capitol Hill in Washington, DC. EDEP courses to be held September 7–8, 2018.

9/7/2018 -  
9/11/2018

[Register](#)



**National Conference & Exhibition** - October 25-27  
Hyatt Regency Atlanta, **Atlanta, GA**

### Professional Development

8/1/2018	<a href="#">Ethics for Specialists</a>	<a href="#">Veronica Bukowski</a>	e-Learning; Online
8/2/2018	<a href="#">Ethics for Management</a>	<a href="#">Veronica Bukowski</a>	e-Learning; Online
8/8/2018	<a href="#">HCV Homeownership Calculation Workshop</a>	<a href="#">Georgi Banna Esq</a>	e-Learning; Online
8/13/2018 - 8/17/2018	<a href="#">HCV Occupancy, Eligibility, Income &amp; Rent Calculation (HCVOEIR)</a>	<a href="#">Sharon L. Carlson, CME</a>	Livonia, MI
8/15/2018 - 8/16/2018	<a href="#">Ethics for Commissioners</a>	<a href="#">Jane C. W. Vincent</a>	e-Learning; Online
8/20/2018 - 8/22/2018	<a href="#">Housing Quality Standards (HQS)</a>	<a href="#">Keith Coleman</a>	2500 Line Avenue, Shreveport, LA 71104
8/22/2018 - 8/23/2018	<a href="#">Workshop for Executive Directors</a>	<a href="#">Eric C. Brown</a>	e-Learning; Online
8/27/2018 - 8/31/2018	<a href="#">Public Housing Manager (PHM)</a>	<a href="#">Beth Turner</a>	Ft Worth, TX
8/29/2018	<a href="#">Section 3</a>	<a href="#">Georgi Banna Esq</a>	e-Learning; Online
9/5/2018	<a href="#">Labor Standards</a>	<a href="#">Ken Miller</a>	e-Learning; Online

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## Membership Renewals

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It is that time of year!!! Time to consider renewing your membership or consider joining the Illinois Chapter of NAHRO. Your decision to continue or join ILNAHRO through membership keeps the association strong and helps us in our common mission of seeking excellence in both public and affordable housing, as well as, community and economic development.

If you are not a member, this is your opportunity to join forces with other PHA's and CD organizations. Please consider joining us this Fiscal Year, there are exciting things on the horizon as we "Build Communities Together – through Affordable Housing".

Please renew or join **TODAY**. Complete the form located at the link below and return it with the appropriate payment to:

ILNAHRO  
Jackie L. Newman, President  
200 North Eleventh Street  
Springfield, IL 62703

This will ensure that your membership benefits continue or begin promptly. Let us know if we can be of service at any time.

[Membership Application and Renewal Form](#)

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## IL NAHRO – Mission Statement

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NAHRO makes available resources for its members and others who provide decent, safe, affordable housing, and viable communities that enhance the quality of life for all Americans, especially those of low- and moderate-income by:

- Ensuring that housing and community development professionals have the leadership skills, education, information and tools to serve communities in a rapidly changing environment;
- Advocating for appropriate laws, adequate funding levels and responsible public policies that address the needs of the people served; are financially and programmatically viable for our industry; are flexible, reduce regulatory burdens and promote local decision-making.
- Fostering the highest standards of ethical behavior, service and accountability to ensure public trust.

NAHRO enhances the professional development and effectiveness of its members and the industry through its comprehensive professional development curriculum, including certifications; conferences; and publications. These efforts work to equip NAHRO's members with the skills, knowledge and resources necessary to succeed and prosper in a changing environment.

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**At HAI Group, we understand the challenges that come with a unique property portfolio for public and affordable housing, which is why we developed our insurance programs to offer coverage for:**

Rental Assistance Demonstration (RAD) conversions

Low Income Housing Tax Credit (LIHTC) developments

Affiliated entities, property managers, and partnerships

Public housing properties

**For More Information, Contact:**

Ken Merrifield, Director of Account Management

800-873-0242, ext. 291

[kmerrifield@housingcenter.com](mailto:kmerrifield@housingcenter.com)

[www.housingcenter.com/insurance](http://www.housingcenter.com/insurance)

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# Advertising Rate Sheet

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The Illinois Chapter of NAHRO is a professional membership association of housing and community development agencies and individuals. All editions will be sent by e-mail to the entire IL NAHRO membership and posted on the IL NAHRO website.

The newsletter is distributed the entire year and our current subscription list encompasses over 200+ members/individuals.

**Submission deadlines are 20<sup>th</sup> of each month.**

The advertising rates for the newsletter are as follows:

<b>Finished Ad Size (width x length)</b>	<b>Cost Per Issue</b>	<b>Cost For All 10 Issues</b>
Full page 7.5" x 10"	\$75	\$675
Half Page 7.5" x 5"	\$50	\$450
Quarter Page 3.5" x 5"	\$30	\$270
Medium/Small 3.5" x 3.5"	\$25	\$225
Business Card 3.5" x 2.5"	\$15	\$135

**Website Company Link**

**Cost For Link – 1 Year**

Banner Logo Link

\$100

If you are interested in advertising with us, please send a high-resolution file (at least 300 dpi) to [info@ilnahro.org](mailto:info@ilnahro.org) by submission deadline indicated above. Acceptable files include: .tiff, .eps, .pdf, or .jpeg or .png). If you have any questions please contact Brenda Bruner, Executive Assistant at 217/753-5757, ext. 206 or by email at [info@ilnahro.org](mailto:info@ilnahro.org).

*Return form to IL NAHRO, Springfield Housing Authority, 200 North Eleventh Street, Springfield, IL 62703.*

**Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Amount Enclosed:** \_\_\_\_\_

**Paid With Check #:** \_\_\_\_\_

**Ad Size (Circle)**

Full Page

Half Page

Quarter Page

Medium/Small

Business Card

Print our ad in the following newsletter issues:

January  
May  
October

February  
June  
November/December

March  
July/August

April  
September

# 2018 – 2019 Illinois NAHRO Board of Directors

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## **President**

Jackie L. Newman, Executive Director  
Springfield Housing Authority  
(217) 753-5757, Ext. 206  
[jackie.newman@sha1.org](mailto:jackie.newman@sha1.org)

## **Senior Vice President**

Alan Zais, Executive Director  
Winnebago County Housing Authority  
(815) 963-2133  
[alan@wchauthority.com](mailto:alan@wchauthority.com)

## **Secretary**

Nicole M. Krol  
Peoria Housing Authority  
(309) 676-8736, Ext. 14002  
[nkrol@pha.peoria.il.us](mailto:nkrol@pha.peoria.il.us)

## **Treasurer**

Kerri Freytag, Interim Executive Director  
Freeport Housing Authority  
(815) 232-4171, Ext. 1050  
[kfreytag@hacf.us](mailto:kfreytag@hacf.us)

## **Vice President—CR&D**

William Pluta, Director of SPAR  
IHDA  
(312) 836-5354  
[wpluta@ihda.org](mailto:wpluta@ihda.org)

## **Vice President—Housing**

Kim Holman-Short, Retired

## **Vice President—Professional Development**

Kate Brown, Senior Housing Research Specialist  
Elevate Energy  
[kate.brown@elevateenergy.org](mailto:kate.brown@elevateenergy.org)

## **Vice President—Member Services**

**Vacant**

## **Vice President—Commissioners**

**Vacant**

## **Vice President—International**

Felicia Davis  
Winnebago County Housing Authority  
(815) 963-2133, Ext. 119  
[felicia@wchauthority.com](mailto:felicia@wchauthority.com)

## **Legislative Liaison**

David Young, Director of Technical Assistance  
Housing Action Illinois (HAI)  
(312) 939-6074, Ext. 202  
[david@housingactionil.org](mailto:david@housingactionil.org)

## **NCRC At Large Representative—2 Year'**

Melissa Huffstedtler, Deputy Director  
Springfield Housing Authority  
(217) 753-5757, Ext. 313  
[melissah@sha1.org](mailto:melissah@sha1.org)

## **NCRC At Large Representative—4 Year**

Alan Zais, Executive Director  
Winnebago County Housing Authority  
(815) 963-2133  
[alan@wchauthority.com](mailto:alan@wchauthority.com)

## **Emerging Leaders Representative**

Keon Jackson, Director of Capital Improvements  
Lake County Housing Authority  
(847) 223-1170, Ext. 2240  
[kjackson@lakecountyha.org](mailto:kjackson@lakecountyha.org)

## **Vendor Liaison**

Joe Pash, President, Sr. Account Executive  
Public & Affordable Housing Solutions  
Johnson Controls, North Region Building Efficiency  
(317) 677-3080  
[joe.pash@jci.com](mailto:joe.pash@jci.com)

## **Housing America/Poster Contest**

Kim Holman-Short, Retired

